

Audit Committee

Tuesday 9 July 2013 at 6.00 pm

To be held at the Town Hall, Pinstone Street, Sheffield, S1 2HH

The Press and Public are Welcome to Attend

Membership

Councillors Ray Satur (Chair), Anders Hanson, Steve Jones, Martin Lawton, Helen Mirfin-Boukouris and Joe Otten (Deputy Chair).

Independent Co-opted Members

Mrs Beryl Seaman and Mr Rick Plews.

PUBLIC ACCESS TO THE MEETING

The Audit Committee is a key part of the Council's corporate governance arrangements. The Committee has delegated powers to approve the Council's Statement of Accounts in accordance with the Accounts and Audit Regulations 2003 and consider the Annual Letter from the Auditor in accordance with the Accounts and Audit Regulations 2003 and to monitor the Council's response to individual issues of concern identified.

A copy of the agenda and reports is available on the Council's website at www.sheffield.gov.uk. You can also see the reports to be discussed at the meeting if you call at the First Point Reception, Town Hall, Pinstone Street entrance. The Reception is open between 9.00 am and 5.00 pm, Monday to Thursday and between 9.00 am and 4.45 pm. on Friday, or you can ring on telephone no. 2734552. You may not be allowed to see some reports because they contain confidential information. These items are usually marked * on the agenda.

If you require any further information please contact Dave Ross on 0114 273 5033 or email dave.ross@sheffield.gov.uk.

FACILITIES

There are public toilets available, with wheelchair access, on the ground floor of the Town Hall. Induction loop facilities are available in meeting rooms.

Access for people with mobility difficulties can be obtained through the ramp on the side to the main Town Hall entrance.

**AUDIT COMMITTEE AGENDA
9 JULY 2013**

Order of Business

- 1. Welcome and Housekeeping Arrangements**
- 2. Apologies for Absence**
- 3. Exclusion of Public and Press**
To identify items where resolutions may be moved to exclude the press and public.

(Note: The reports at items 14 (Marketing Sheffield) and 15 (Financial/ Commercial Monitoring of External Relationships) are not available to the public and press because they contain exempt information described in Paragraph 3 of Part 1 of Schedule 12A of the Local Government Act 1972, as amended)
- 4. Declarations of Interest**
Members to declare any interests they have in the business to be considered at the meeting.
- 5. Appointment of Deputy Chair**
To appoint a Deputy Chair of the Committee for 2013/14.
- 6. Minutes of Previous Meetings**
To approve the minutes of the meetings of the Committee held on 17 April and 15 May 2013.
- 7. South Yorkshire Pensions Update**
The Director of Human Resources to report.
- 8. Summary of the Statement of Accounts**
The Executive Director, Resources to report.
- 9. Annual Governance Statement 2012/13**
Report of the Director of Legal and Governance.
- 10. Progress on High Opinion Audit Reports**
Report of the Assistant Director of Finance.
- 11. Independent Member Recruitment**
Report of the Director of Legal and Governance.
- 12. Audit Committee Annual Report 2012/13**
Report of the Director of Legal and Governance.

13. Work Programme

Report of the Director of Legal and Governance.

14. Marketing Sheffield

Report of the Executive Director, Place.

(Note: The above report is not available to the public and press because it contains exempt information described in Paragraph 3 of Part 1 of Schedule 12A of the Local Government Act 1972, as amended)

15. Financial/Commercial Monitoring of External Relationships

Report of the Executive Director, Resources.

(Note: The above report is not available to the public and press because it contains exempt information described in Paragraph 3 of Part 1 of Schedule 12A of the Local Government Act 1972, as amended)

16. Dates of Future Meetings

To note that meetings of the Committee will be held on:

- Wednesday 25 September - 6.30 p.m.
- Thursday 14 November – 6.00 p.m.
- Thursday 12 December – 6.00 p.m. (additional meeting if required)
- Thursday 9 January 2014 – 6.00 p.m.
- Thursday 13 February – 6.00 p.m. (additional meeting if required)
- Thursday 13 March – 6.00 p.m. (additional meeting if required)
- Thursday 10 April – 6.00 p.m.